



A great place to live, work & play

KEY DECISIONS LIST

Key Decisions proposed to be made by Cabinet – 13/220

The following is a list of Key Decisions which the Authority proposes to take in the next few months

Most KEY DECISIONS are taken by Cabinet and are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);

If a decision affects the budget and/or policy framework set by the Council this is classed as a key and A decision. It will be heard by Cabinet but the final decision will be made by full Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

*If you have any queries on this Key Decisions List, please contact
David Kitson on 01723 384319 or by e-mail to david.kitson@scarborough.gov.uk*

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail David Kitson at david.kitson@scarborough.gov.uk You will then be sent a response in reply to your representations.

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.scarborough.gov.uk) 5 working days before the meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the publication of the minutes of the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can ask a question about any of the reports to be considered at a Cabinet meeting if the question is submitted to the Chief Executive in writing or by email at least 2 working days before the meeting. For further details about this please contact David Kitson at david.kitson@scarborough.gov.uk

SCARBOROUGH BOROUGH COUNCIL: CABINET 2013

Leader	Councillor Tom Fox
Cabinet Member for Finance, Procurement and Legal:	Councillor Jane Kenyon
Cabinet member for Public Health & Housing:	Councillor Bill Chatt
Cabinet Member for Strategic Planning & Regeneration	Councillor Derek Bastiman
Cabinet Member for Democracy, Neighbourhoods, Stronger and Safer Communities:	Councillor Brian Simpson
Cabinet Member for Tourism & Culture:	Councillor David Chance
Cabinet Member for Human Resources, Performance Transport and ICT:	Councillor Penny Marsden
Cabinet Member for Harbours, Assets, Coast & Flood Protection	Councillor Michael Cockerill

LIST OF KEY DECISIONS FOR CABINET

*Where column 4 shows a report as **EXEMPT**, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting*

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Key Decision A or K	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
The Leader					
K Item	Collaboration Agreement - Middle Deepdale	17 Sep 2013	Leader Ward(s): Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Collaboration Agreement - Middle Deepdale

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A Item	Scarborough Leisure Village - Selection of Preferred Bidder	18 Jun 2013		Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Scarborough Leisure Village Scarborough Leisure Village - Selection of Preferred Bidder
		8 Jul 2013	Ward(s): All Wards		
			Contact officer:		
A Item	Review of the Council's Governance Structure	17 Sep 2013	Leader	Open	Review of the Council's Governance Structure
		4 Nov 2013	Ward(s): All Wards		
			Contact officer: Mr David Kitson david.kitson@scarborough.gov.uk		
Finance, Procurement and Legal					
K Item	Local Support for	18 Jun 2013	Portfolio Holder for Finance, Procurement and Legal	Open	Local Support for

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	Council Tax 2014/15		Ward(s): All Wards Contact officer: Mr David Ponton-Brown david.pontonbrown@scarborough.gov.uk		Council Tax 2014/15
K Item	Discover Filey Development Trust Ltd - Funding Request	18 Jun 2013	Portfolio Holder for Finance, Procurement and Legal Ward(s): Filey Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Discover Filey
A Item	Mid Term Budget 2013/14	16 Jul 2013 9 Sep 2013	Portfolio Holder for Finance, Procurement and Legal Ward(s): All Wards Contact officer: Head of Finance and Asset Management	Open	Mid Term Budget 2013/14
A Item	Revision of Members Code of Conduct	17 Sep 2013 4 Nov 2013	Portfolio Holder for Finance, Procurement and Legal Ward(s): All Wards	Open	Revision of Members Code of Conduct

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			Contact officer: Mrs Lisa Dixon Lisa.dixon@scarborough.gov.uk					
K Item	Anticipated Legal Proceedings in Relation to Defamation and Harassment	17 Sep 2013	<table border="1"> <tr> <td data-bbox="893 413 1352 480">Portfolio Holder for Finance, Procurement and Legal</td> </tr> <tr> <td data-bbox="893 485 1352 563">Ward(s): All Wards</td> </tr> <tr> <td data-bbox="893 568 1352 1155"> Contact officer: Mrs Lisa Dixon Lisa.dixon@scarborough.gov.uk </td> </tr> </table>	Portfolio Holder for Finance, Procurement and Legal	Ward(s): All Wards	Contact officer: Mrs Lisa Dixon Lisa.dixon@scarborough.gov.uk	Private Private This report is exempt from disclosure on the grounds that it involves the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act), namely information; (a) relating to any individual; (b) which is likely to reveal the identity of an individual; (c) in respect of which a claim to legal professional privilege could be maintained in legal proceedings; and/or (d) relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime."	Anticipated Legal Proceedings
Portfolio Holder for Finance, Procurement and Legal								
Ward(s): All Wards								
Contact officer: Mrs Lisa Dixon Lisa.dixon@scarborough.gov.uk								
K Item	Land Charges Litigation - Update	15 Oct 2013	<table border="1"> <tr> <td data-bbox="893 1160 1352 1230">Portfolio Holder for Finance, Procurement and Legal</td> </tr> <tr> <td data-bbox="893 1235 1352 1313">Ward(s): All Wards</td> </tr> <tr> <td data-bbox="893 1318 1352 1398">Contact officer: Mrs Lisa Dixon</td> </tr> </table>	Portfolio Holder for Finance, Procurement and Legal	Ward(s): All Wards	Contact officer: Mrs Lisa Dixon	Open	Land Charges Litigation - Update
Portfolio Holder for Finance, Procurement and Legal								
Ward(s): All Wards								
Contact officer: Mrs Lisa Dixon								

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			Lisa.dixon@scarborough.gov.uk		
A Item	Local Support for Council Tax 2014/15	10 Dec 2013 6 Jan 2014	Portfolio Holder for Finance, Procurement and Legal Ward(s): All Wards Contact officer: Mr David Ponton-Brown david.pontonbrown@scarborough.gov.uk	Open	Local Support for Council Tax 2014/15
Public Health & Housing					
A Item	Proposed Changes to Housing Allocations Policy	18 Jun 2013 8 Jul 2013	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Andrew Rowe Andrew.Rowe@scarborough.gov.uk	Open	Proposed Changes to Housing Allocations Policy
Strategic Planning and Regeneration					
Tourism and Culture					
K Item	Mid-term review of the	16 Jul 2013	Portfolio Holder for Tourism and Culture	Open	Scarborough Borough

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	Council's Tourism Strategy		Ward(s): Contact officer: Mr Andy Skelton Tel: 01723 232493 Andy.skelton@scarborough.gov.uk		Council Tourism Strategy 2011-2014
Human Resources, Performance, Transport and ICT					
K Item	Corporate Information Management and Governance Strategy Plan	18 Jun 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mrs Hilary Jones hilary.jones@scarborough.gov.uk	Open	Corporate Information Management and Governance Strategy Plan
K Item	Annual Improvement Plan	18 Jun 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Miss Petra Jackson petra.jackson@scarborough.gov.uk	Open	Annual Improvement Plan
K Item	Development of a Digital Strategy	16 Jul 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mr Greg Harper	Open	Digital Strategy

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			greg.harper@scarborough.gov.uk		
K Item	Plan for Development and Implementation of Mobile and Remote Working Capability for the Council	17 Sep 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mr Greg Harper greg.harper@scarborough.gov.uk	Open	Mobile and Remote Working
K Item	Annual Report	17 Sep 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Miss Petra Jackson petra.jackson@scarborough.gov.uk	Open	Annual Report
K Item	Annual Review of Parking Charges - To Approve the Fees and Charges for 2014/15 and Approve Any Other Associated Changes	15 Oct 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mr Stuart Clark stuart.clark@scarborough.gov.uk	Open	Annual Review of Parking Charges - To Approve the Fees and Charges for 2014/15 and Approve Any Other Associated Changes
K Item	Local Area Survey	12 Nov 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards	Open	Local Area Survey

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			Contact officer: Miss Petra Jackson petra.jackson@scarborough.gov.uk		
K Item	To Award the Tender to Provide and Implement New Council Telephony System	12 Nov 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mr Greg Harper greg.harper@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	To Award the Tender to Provide and Implement New Council Telephony System
K Item	Refresh and Redevelopment of the Corporate IT Network and Infrastructure	12 Nov 2013	Portfolio Holder for HR, Performance, Transport and ICT Ward(s): All Wards Contact officer: Mr Greg Harper greg.harper@scarborough.gov.uk	Open	Corporate IT Infrastructure
K Item	Objections to Proposed	10 Dec 2013	Portfolio Holder for HR, Performance, Transport and ICT	Open	Objections to Proposed

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	Parking Orders - To Consider Any Objections Made to Any Proposed Changes to Parking Charges and Conditions		Ward(s): All Wards Contact officer: Mr Stuart Clark stuart.clark@scarborough.gov.uk		Parking Orders - To Consider Any Objections Made to Any Proposed Changes to Parking Charges and Conditions
Democracy, Neighbourhoods, Stronger and Safer Communities					
A Item	Review of the Council's Funding Support for Voluntary and Community Organisations	18 Jun 2013 8 Jul 2013	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities Ward(s): All Wards Contact officer: Mrs Hilary Jones hilary.jones@scarborough.gov.uk	Open	Review of the Council's Funding Support for Voluntary and Community Organisations
K Item	East Whitby Action Plan	18 Jun 2013	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities Ward(s): Contact officer: Ms Jo Ireland Jo.ireland@scarborough.gov.uk	Open	
K Item	Multi-Agency Prevention	18 Jun 2013	Portfolio Holder for Democracy, Neighbourhoods, Stronger and	Open	Multi-Agency

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	and Enforcement Team (Castle/North Bay)		Safer Communities		Prevention and Enforcement Team (Castle/North Bay)
			Ward(s):		
			Contact officer: Ms Jo Ireland Jo.ireland@scarborough.gov.uk		
K Item	My Barrowcliff	15 Oct 2013	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities	Open	My Barrowcliff
			Ward(s):		
			Contact officer: Ms Jo Ireland Jo.ireland@scarborough.gov.uk		
Harbours, Assets, Coast and Flood Protection					
A Item	Scarborough Spa Project Appraisal Report	16 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection	Open	Scarborough Spa Project Appraisal Report
		9 Sep 2013	Ward(s): Ramshill		
			Contact officer: Mr Stewart Rowe stewart.rowe@scarborough.gov.uk		
K Item	Cell 1 (North East)	16 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood	Open	Cell 1 (North East)

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	Sediment Transfer Study		Protection Ward(s): Contact officer: Mr Robin Siddle robin.siddle@scarborough.gov.uk		Sediment Transfer Study
K Item	Sale of Potash Mineral Rights - Whitby Golf Club	17 Sep 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Sale of Potash Mineral Rights - Whitby Golf Club
A Item	Final Report of the Manor Road Nursery Task Group	15 Oct 2013 4 Nov 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection	Open	Final Report of the Manor Road Nursery Task Group

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			Ward(s): Contact officer: Miss Lynn Mellor lynn.mellor@scarborough.gov.uk		
Whitby Harbour Board					
A Item	Upper Harbour - Structural & Financial Matters	16 Jul 2013 9 Sep 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information	Upper Harbour - Structural & Financial Matters Upper Harbour - Structural & Financial Matters
K Item	Capital programme - Update on Progress	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection		Capital programme - Update on Progress

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	2013/2014		Ward(s):		2013/2014
K Item	Performance Review of the Harbour	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Capital Programme - Update on Progress 2013/14
K Item	Offshore Wind Preliminary	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Alex Richards alex.richards@scarborough.gov.uk		Offshore Wind Preliminary
K Item	Financial Outturn	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s):		Financial Outturn

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			Contact officer:		
K Item	Quarterly Finance Report	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Quarterly Finance Report
K Item	Business Plan	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Business Plan
K Item	Outline 2014/2015 Budget	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Outline 2014/2015 Budget

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K Item	Fees and Charges Report 2014/2015 - for consultation	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Fees and Charges Report 2014/2015 - for consultation
K Item	Whitby Harbour Operations and Performance Report	15 Jul 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Ian Vasey ian.vasey@scarborough.gov.uk		Whitby Harbour Operations and Performance Report
K Item	Capital Programme - Update on Progress 2013/2014	7 Oct 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Capital Programme - Update on Progress 2013/2014
K Item	Quarterly Finance Report	7 Oct 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection		Quarterly Finance Report

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			Ward(s):		
K Item	Fees and Charges Report 2014/2015	7 Oct 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Fees and Charges Report 2014/2015
K Item	Whitby Harbour Operations and Performance Report	7 Oct 2013	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Ian Vasey ian.vasey@scarborough.gov.uk		Whitby Harbour Operations and Performance Report
K Item	Quarterly Finance Report	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s):		Quarterly Finance Report

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			Contact officer:		
K Item	Business Plan	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Business Plan
K Item	Budget 2014/2015	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Budget 2014/2015
K Item	Capital programme 2014/2015	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Capital programme 2014/2015

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K Item	Reserves 2014/2015	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer:		Reserves 2014/2015
K Item	Whitby Harbour Operations and Performance Report	20 Jan 2014	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Ian Vasey ian.vasey@scarborough.gov.uk		Whitby Harbour Operations and Performance Report